

How to Look Up Participants Completed WIChealth.org Lessons

In most cases, nutrition classes completed on WIChealth.org will automatically be documented in NV WISH. If a WIChealth.org class is not automatically documented in NV WISH, staff must log-on to the local agency's WIChealth.org account to verify lesson completion prior to issuing next month's benefits. Below is a step-by-step explanation of how to verify a completed lesson.

1. Log-on to the local agency's WIChealth.org account.

<https://www.wichealth.org/Account/Login>

The screenshot displays the WIChealth.org login interface. At the top left is the WIChealth logo, and at the top right are links for 'LOG IN' and 'SIGN UP'. The main content area features a 'LOG IN' heading in orange. Below this are two input fields: 'Username' with the text 'wichealthdemo|' and 'Password' with masked characters '.....'. A link for 'Forgot your username or password?' is positioned below the password field. At the bottom center is an orange 'Log In' button.


2. From the home screen, select client search.


The screenshot shows the home screen of the wichealth | SUPPORT website. At the top left is the logo 'wichealth | SUPPORT'. At the top right are navigation links: HOME, MY PROFILE, HELP, and LOGOUT. Below the navigation is a green header for 'News and Updates'. Underneath is a white box with a lightbulb icon and the text 'Welcome, WIC Staff! We hope you will take some time to explore our support site!'. The main content area features three colored cards: a teal card for 'Client Search' (with a magnifying glass icon and a red circle around the title), an orange card for 'Usage Statistics' (with a tablet icon showing charts), and a yellow card for 'Resources' (with a hand holding a document icon). Each card has a brief description of its function.

wichealth | SUPPORT

HOME MY PROFILE HELP LOGOUT


News and Updates

 **Welcome, WIC Staff!**
We hope you will take some time to explore our support site!




Client Search

Enter a client's WIC ID to see details for each of their completed nutrition education lessons.



Usage Statistics

Check out the latest wichealth usage statistics for your state, agency, or clinic.



Resources

Access a variety of free training and promotional materials for WIC staff and clients.

3. Enter family's household number and click search.

wichealth | SUPPORT HOME MY PROFILE

CLIENT SEARCH STATISTICS ▾ ACADEMY RESOURCES EVALUATION REPORTS FAQs

Client Search

Use the fields below to search for lesson completion certificates for your WIC clients.

Look Up Participant's Completed Lessons


States Nevada ▾ **Clinics** -- All Clinics -- ▾

Search By WIC ID **Search Term** Enter WIC ID, Email, or Username Search

Enter your 9 digit Family ID with no dashes. If your ID has less than 9 digits, please add "0's" to the beginning. Example: 123123456

4. Results will display under 'Client Found'.

Look Up Participant's Completed Lessons



States
Nevada

Clinics
-- All Clinics --

Search By
WIC ID


Search Term
802012718


Search

Enter your 9 digit Family ID with no dashes. If your ID has less than 9-digits, please add "0's" to the beginning. Example: 123123456

Client Found


Jeanette | Nevada | (802) Catholic Charities WIC Henderson

 **Eat Well - Spend Less** [View Certificate](#)
Completed on 2/15/2019

 **Trust Your Child to Eat Enough** [View Certificate](#)
Completed on 2/15/2019

5. To view certificate, click on 'View Certificate'.

Look Up Participant's Completed Lessons



States
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Search By
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802012718

Search

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Client Found

Jeanette | Nevada | (802) Catholic Charities WIC Henderson



Eat Well - Spend Less
Completed on 2/15/2019

[View Certificate](#)




Trust Your Child to Eat Enough
Completed on 2/15/2019

[View Certificate](#)



wichealth
Certificate Of Completion

Jeanette completed **Eat Well - Spend Less**
on 02/15/2019



Goal Plan ahead to make my food dollars go further

ACTION STATEMENT
Trying to plan out what to make during the day instead of the day of.

Getting Ready (STARTING STAGE) → Getting Ready (CURRENT STAGE)

Nevada STATE ID: 802012718 WIC ID

(802) Catholic Charities WIC Henderson PROJECT

Myself LESSON COMPLETED FOR

Trying to plan out what to make during the day instead of the day of. ACTION STATEMENT

