

Accepting Packing Slips

- Upon receipt of the order, verify the shipping address to ensure it is meant for your clinic.
- Review the Quantity Ordered (pink) and Shipped (purple).
 - Only the Shipped (purple) items can be counted as received.
 - Note that for Mead Johnson orders, sometimes they send the orders in separate shipments. In the example shown, 4 cases were ordered but the packing slip shows only 3 were shipped in this shipment. It is possible to receive all of the cases but when submitting the packing slip, put only the amount shipped in one packing slip and the other shipped quantity in the other packing slip.
- Verify the number of items received under Shipped (purple) with a check mark and document any discrepancies on the slip.
- Use the stamp provided by the state office and print your name, write the date received, document quantity received, and sign.

Tips:


- ✓ Do not check-in another order with a separate order's packing slip; we will send it back to you.
- ✓ Report any discrepancies to the State office within 2 days.
- ✓ Please ensure you find the packing slip for the order and send to us within **2 days** of receipt. If there is no packing slip, please email us for one using the below email addresses:
 - ✓ Send formula, NED material packing slips to: WICgeneral@health.nv.gov
 - ✓ Please do not send packing slips to multiple emails.

Thank you!!

Packing List

Point of
 RB HEALTH (US) LLC -LV01
 4800 E. TROPICAL PKWY
 North Las Vegas, NV 89115
 DEA License:XXXXXXXX

Outbound Order 75192304



Ship-To Customer: 000102253687216544
 Customer PO Date: 10/03/2023
 Customer PO Number: DS100323YH

Document Number:
 Carrier: UPS GROUND
 Payment Terms: FPO
 Expected Ship Date: 10/03/2023
 Late Delivery Date: 10/03/2023
 AES Accepted Date:

Ship To:
 CLARK CO URBAN LEAGUE-WIC
 6480 WEST FLAMINGO DR, STE B
 CLINIC # 650
 LAS VEGAS, NV 89103-2279
 DEA License: XXXXXXXXX

Notes: * This order may be split across multiple shipments *

DEA License:

Outbound	Item Number List Number	Lot Number	Inv MAN	Inv SLED	Ordered	Shipped	Customer Item Number / GTIN Measure	Unit Of Measure	Gross
	000010 3204863 494104	0707524	2023-08-04	2024-08-31	4	3	30087511563 3	CS	43.5 LB
Subtotal:							3		43.5
						Shipped Qty:	3	Weight:	43.5 LB

Received By (Print): _____

Date of Shipment Received: _____

Received Quantity: 3 cases

Supplier's Signature: _____

Notes: